

Los Angeles County Board of Supervisors May 4, 2006

Gloria Molina First District

Yvonne B. Burke Second District

County of Los Angeles
383 Kenneth Hahn Hall of Administration

Zev Yaroslavsky Third District 500 West Temple Street

The Honorable Board of Supervisors

Don Knabe Fourth District Los Angeles, California 90012

Michael D. Antonovich
Fifth District

Dear Supervisors:

# RENEWAL AGREEMENT WITH ONELEGACY FOR ORGAN TRANSPLANT PROCUREMENT SERVICES

(2nd District) (3 Votes)

Bruce A. Chernof, MD
Acting Director and Chief Medical Officer

John R. Cochran III
Chief Deputy Director

IT IS RECOMMENDED THAT YOUR BOARD:

William Loos, MD Acting Senior Medical Officer

Approve and instruct the Acting Director of Health Services, or his designee, to sign a renewal agreement for organ transplant procurement services with OneLegacy, substantially similar to Exhibit I, effective July 1, 2006 through June 30, 2011, at a total estimated cost of \$580,000 per fiscal year, partially offset by Medicare, Medi-Cal, and/or third party payor reimbursement.

313 N. Figueroa Street, Suite 912 Los Angeles, CA 90012

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

Tel: (213) 240-8101 Fax: (213) 481-0503

:: (213) 481-0503

www.ladhs.org

In approving this action, the Board is authorizing the Acting Director of Health Services, or his designee, to sign a renewal agreement with OneLegacy for the continued provision of cadaver kidneys for transplant in County patients at Harbor-UCLA Medical Center's (H/UCLA) Renal Transplant Center.

To improve health

through leadership, service and education.

The renewal agreement will allow H/UCLA Renal Transplant Center to obtain organs needed to perform kidney transplants as required, when acute and peritoneal dialysis, or other means of removing toxic or excessive waste products from a patient's blood, is not a feasible alternative. In addition, performance of such kidney transplants allows H/UCLA Renal Transplant Center to retain its status as a Centers for Medicare & Medicaid Services (CMS) federally certified transplant center.

#### FISCAL IMPACT/FINANCING:

Contract costs for organ transplant procurement services are estimated at \$580,000 per fiscal year, partially offset by Medicare, Medi-Cal, and/or third party payor reimbursement. The cost for each kidney is currently \$29,000, (which includes, but is not limited to, matching, procurement, preservation, and transportation of



The Honorable Board of Supervisors May 4, 2006 Page 2

the kidney). The cost is established by the Medicare fiscal intermediary as a result of its annual audit of organ providers. The amount paid for each kidney may be adjusted from time to time, based on the results of the Medicare fiscal intermediary's annual audit.

Funding is included in the Fiscal Year 2006-2007 Proposed Budget and will be requested in future fiscal years.

# FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

In April 1975, a national system of designating organ procurement organizations was developed by the Health Care Financing Administration (HCFA), now known as the CMS. Since October 1987, H/UCLA has contracted with various CMS designated organ procurement organizations. In October 1999, CMS designated OneLegacy as the sole organ transplant procurement organization in Southern California. On June 19, 2001, the Board approved the current OneLegacy agreement to provide organ transplant procurement services through June 30, 2006.

This renewal agreement provides a system whereby H/UCLA and OneLegacy work together with the transplant community's nationwide umbrella, the United Network for Organ Sharing (UNOS), which mandates that a single transplant waiting list exist in Southern California. This is accomplished through the Organ Procurement and Transplant Network (OPTN), a computerized system for matching donors and recipients, and is the mechanism which aids in the efficient and equitable distribution of donated organs for use in transplant eligible patients.

H/UCLA Renal Transplant Center serves both community physician referrals and County hospital referrals. Current services are limited to kidney transplants only, but may be expanded at a later date to include other organs based on the needs of County patients and the availability of County surgeons qualified to handle such expanded procedures.

Attachment A provides additional information.

County Counsel has approved the renewal agreement (Exhibit I) as to form.

#### **CONTRACTING PROCESS:**

Not applicable. CMS has designated OneLegacy as the sole source organ procurement organization for Southern California. Sole source agreements are not advertised on the L.A. County Online Countywide Web Site as a business opportunity.

### IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the renewal agreement will ensure the continued and uninterrupted provision of organ transplant procurement services.

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When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

Bruce A. Chernof, M.D.

Acting Director and Chief Medical Officer

BAC:kg

blcdOneLegacy.kg.wpd

Attachments (2)

c: Chief Administrative Officer
County Counsel

Executive Officer, Board of Supervisors

#### **SUMMARY OF AGREEMENT**

#### 1. Type of Service:

The organ transplant procurement services provides Harbor-UCLA Medical Center's Renal Transplant Center with the ability to obtain organs for use in County transplant eligible patients.

### Agency Address, Contact Person, and Telephone Number(s):

OneLegacy

2200 West Third Street, Suite 400 Los Angeles, California 90057

Attention:

Thomas Mone, Chief Executive Officer

Fax:

Telephone: (213) 413-6219 (213) 413-5373

E-mail:

tmone@onelegacy.org

#### 3. Term:

July 1, 2006 through June 30, 2011.

#### Financial Information:

Contract costs for organ transplant procurement services are estimated at \$580,000 per fiscal year, partially offset by Medicare, Medi-Cal and/or third party payer reimbursement. The cost for each kidney is currently \$29,000, (which includes, but is not limited to, matching, procurement, preservation, and transportation of the kidney) which is established by the Medicare fiscal intermediary as a result of its annual audit of organ providers. The amount paid for each kidney may be adjusted from time to time, based on the results of the Medicare fiscal intermediary's annual audit.

Funding is included in the Fiscal Year 2006-2007 Proposed Budget and will be requested in future fiscal years.

#### Geographic Area:

Second District.

#### Accountable for Monitoring and Evaluation:

Harbor-UCLA Medical Center Facility Administration will be responsible for monitoring the agreement in its entirety.

#### 7. Approvals:

Finance:

Gary W. Wells, Chief Financial Officer

Contracts and Grants Division:

Cara O'Neill, Chief

County Counsel (approval as to form):

Christina Salseda, Deputy County Counsel

EXHIBIT I

		Contract No.
	ORGAN TRANSPLANT PROCUREME	NT SERVICES RENEWAL AGREEMENT
	THIS AGREEMENT is made and	entered into this day
of _	2006	5,
	by and between	COUNTY OF LOS ANGELES (hereafter "County"),
	and	ONELEGACY, a California non- profit public benefit corporation (hereafter "Contractor").

WHEREAS, pursuant to Sections 1441 and 1445 of the California Health and Safety Code, County has established and operates through its Department of Health Services ("DHS") various County hospitals, including Harbor-UCLA Medical Center (hereafter referred to as "Hospital"); and

WHEREAS, Hospital has a designated transplant center which has the personnel and the capability of transplanting organs as needed by County patients as part of their medical care; and

WHEREAS, pursuant to California Administrative Code, Title 22, Division 5, Chapter 1, Article 6, Section 70443, Hospital is required to provide directly, or by arrangement, organ (e.g., renal) transplantation; and

WHEREAS, OneLegacy is federally designated by the Centers for Medicare & Medicaid Services ("CMS") as the regional organ procurement organization for Southern California; and

WHEREAS, Contractor is equipped, staffed, and able to legally obtain organs for Hospital's transplant center use; and WHEREAS, this Agreement is authorized by California Government Code Section 31000.

NOW, THEREFORE, the parties hereto agree as follows:

- 1. TERM: The term of this Agreement shall commence on July 1, 2006 and shall continue, in full force and effect to June 30, 2011. Said agreement may be terminated by County upon the occurrence of at least one of the following circumstances:
  - (A) Decertification of OneLegacy by the CMS as the designated organ procurement organization for Southern California; or
  - (B) Upon the effective date of the designation of another agency by the CMS to be the Hospital's designated organ procurement organization; or
  - (C) Upon the effective date of a waiver granted to the Hospital by the CMS to work with another organ procurement organization; or
  - (D) Upon a showing by Hospital that it no longer has a designated transplant center which has the personnel and the capability of transplanting organs.

In any event, this Agreement may be canceled or terminated at any time by County with or without cause, upon giving of at least thirty (30) calendar days' prior written notice to Contractor.

Notwithstanding any other provision of this Paragraph, the failure of Contractor or its officers, employees, agents, or subcontractors, to comply with any of the terms of this Agreement or any written directions by or on behalf of County issued pursuant hereto shall constitute a material breach hereto, and this Agreement may be terminated by County immediately. County's failure to exercise this right of termination shall not constitute a waiver of such right, which may be exercised at any subsequent time.

- 2. <u>DESCRIPTION OF SERVICES</u>: Contractor shall provide services in the form as described in the body of this Agreement and Exhibit "A", Description of Services, which is attached hereto and incorporated herein by reference.
- 3. <u>NON-EXCLUSIVITY</u>: Contractor acknowledges that nothing herein is intended nor shall be construed as creating any exclusive arrangement with Contractor. This Agreement shall not restrict the Director from acquiring similar, equal or like services from other entities or sources.
- 4. ACCESS: Director shall provide Contractor and its personnel, if needed, with reasonable access to Hospital, as

required by Contractor to perform organ transplant procurement services as described hereunder.

- 5. RULES AND REGULATIONS: During the time that Contractor or any of its employees are at Hospital, such persons shall be subject to the rules and regulations of Hospital. The Director's administrator at Hospital served hereunder shall furnish a copy of its rules and regulations to Contractor prior to execution of this Agreement and, during the term of this Agreement, shall furnish Contractor with any changes thereto as from time to time may be adopted. It is the responsibility of Contractor to acquaint itself and such persons who may provide services hereunder with all such rules and regulations. Contractor agrees to permanently withdraw any of its employees or subcontractors from the provision of services hereunder upon written notice from Director that: (1) any such employee or subcontractor has violated such rules or regulations; or (2) such employee's actions, while on County premises, indicated that such employee may adversely affect the delivery of health care services. Director must submit with such notice a written statement of the facts supporting any such alleged violation or action.
- 6. <u>BUSINESS SOLICITATION</u>: Contractor agrees it will neither directly, nor through its officers, employees, agents, or subcontractors, solicit business from County patients.

### 7. <u>BILLING AND PAYMENT</u>:

- A. County agrees to compensate Contractor in accordance with the payment structure set forth in Exhibit A, attached hereto and incorporated herein by reference.
- B. Contractor shall bill Hospital receiving services hereunder according to the terms set forth in the payment requirements paragraph of said Exhibit.
- C. Payment by County hereunder shall be made within a reasonable period of time after receipt of a billing statement which is deemed to be complete and correct by Hospital's Expenditure Management Division receiving services hereunder, and/or the County's Auditor-Controller, or his/her duly authorized representative.

#### 8. COUNTY'S OBLIGATION FOR FUTURE FISCAL YEARS:

Notwithstanding any other provision of this Agreement, County shall not be obligated for organ transplant procurement services performed hereunder, or by any provision of this Agreement, during any of County's future July 1 - June 30 fiscal years unless and until County's Board of Supervisors appropriates funds for this Agreement in County's Budget for each such future fiscal year. In the event that funds are not appropriated for this Agreement, then this Agreement shall be deemed to have terminated on June 30 of the last County fiscal year for which funds were

appropriated. Director shall notify Contractor in writing of such non-appropriation of funds at the earliest possible date.

- 9. NO PAYMENT FOR SERVICES PROVIDED FOLLOWING EXPIRATION/
  TERMINATION OF AGREEMENT: Contractor shall have no claim against
  County for the payment of any monies, or reimbursements of any
  kind whatsoever, for any service provided by Contractor after the
  expiration or (other) termination of this Agreement, even if
  Contractor's provision of such services were requested by County
  directly. Should Contractor receive any such payment, it shall
  immediately notify County and shall immediately repay all such
  funds to County. Payment by County for services rendered after
  expiration/termination of this Agreement shall not constitute a
  waiver of County's right to recover such payment from Contractor.
  This provision shall survive the expiration or (other)
  termination of this Agreement.
- 10. <u>INDEMNIFICATION</u>: Contractor shall indemnify, defend, and hold harmless County and its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with Contractor's acts and/or omissions arising from and/or relating to this Agreement.
- 11. GENERAL INSURANCE REQUIREMENTS: Without limiting Contractor's indemnification of County and during the term of

this Agreement, Contractor shall provide and maintain, and shall require all of its subcontractors to maintain, the following programs of insurance specified in this Agreement. insurance shall be primary to and not contributing with any other insurance or self-insurance programs maintained by County, and such coverage shall be provided and maintained at Contractor's own expense. In any event, Contractor may satisfy the insurance coverage requirements specified in this Agreement by providing evidence of Contractor's self-insurance program, as described hereinbelow. Such evidence shall be provided in a formal declaration (on Contractor's letterhead, if available) that declares Contractor is self-insured for the type and amount of coverage as described in Paragraph 12, Insurance Coverage Requirements, hereinbelow. Contractor's declaration may be in the form of a corporate resolution or a certified statement from a corporate officer or an authorized principal of Contractor. The statement also must identify which required coverages are self-insured and which are commercially insured. Contractors who are self-insured for workers compensation must provide a copy of their "Certificate of Consent to Self-Insure" issued by the State in which services will be provided. Further, Contractor's selfinsurance program must be reviewed and approved by County's Risk Manager prior to the effective date of this Agreement.

- A. <u>Evidence of Insurance</u>: Certificate(s) or other evidence of coverage satisfactory to County shall be delivered to Director at the: DHS; Contracts and Grants Division; 313 North Figueroa Street, 6th Floor-East; Los Angeles, California 90012-2659, and to Harbor-UCLA Medical Center; 1000 West Carson Street, 9th Floor Administration; Torrance, California 90509, prior to commencing services under this Agreement. Such certificates or other evidence shall:
  - (1) Specifically identify this Agreement.
  - (2) Clearly evidence all coverages required in this Agreement.
  - (3) Contain the express condition that County is to be given written notice by mail at least thirty (30) calendar days in advance of cancellation for all policies evidenced on the certificate of insurance.
  - (4) Include copies of the additional insured endorsement to the commercial general liability policy, adding County of Los Angeles, its Special Districts, its officials, officers, and employees as insured for all activities arising from this Agreement.
  - (5) Identify any deductibles or self-insured retentions for County's approval. County retains the right to require Contractor to reduce or eliminate such

deductibles or self-insured retentions as they apply to County, or, require Contractor to provide a bond guaranteeing payment of all such retained losses and related costs, including, but not limited to, expenses or fees, or both, related to investigations, claims administrations, and legal defense. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

- B. <u>Insurer Financial Ratings</u>: Insurance is to be provided by an insurance company acceptable to County with an A.M. Best rating of not less than A:VII, unless otherwise approved by County.
- C. Failure to Maintain Coverage: Failure by Contractor to maintain the required insurance, or to provide evidence of insurance coverage acceptable to County, shall constitute a material breach of contract upon which County may immediately terminate or suspend this Agreement. County, at its sole option, may obtain damages from Contractor resulting from said breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

- D. <u>Notification of Incidents, Claims, or Suits</u>: Contractor shall report to County:
  - (1) Any accident or incident relating to services performed under this Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit against Contractor and/or County. Such report shall be made in writing within twenty-four (24) hours of occurrence.
  - (2) Any third party claim or lawsuit filed against Contractor arising from or related to services performed by Contractor under this Agreement.
  - (3) Any injury to a Contractor employee which occurs on County property. This report shall be submitted on a County "Non-Employee Injury Report" to County contract manager.
  - (4) Any loss, disappearance, destruction, misuse, or theft of any kind whatsoever of County property, monies, or securities entrusted to Contractor under the terms of this Agreement.
- E. <u>Compensation for County Costs</u>: In the event that Contractor fails to comply with any of the indemnification or insurance requirements of this Agreement, and such failure to comply results in any costs to County, Contractor

shall pay full compensation for all costs incurred by County.

- F. <u>Insurance Coverage Requirements for Subcontractors</u>:
  Contractor shall ensure any and all subcontractors
  performing services under this Agreement meet the insurance requirements of this Agreement by either:
  - (1) Contractor providing evidence of insurance covering the activities of subcontractors, or
  - (2) Contractor providing evidence submitted by subcontractors evidencing that subcontractors maintain the required insurance coverage. County retains the right to obtain copies of evidence of subcontractor insurance coverage at any time.

#### 12. <u>INSURANCE COVERAGE REQUIREMENTS</u>:

A. <u>General Liability Insurance</u> (written on Insurance Services Office ["ISO"] policy form "CG 00 01" or its equivalent) with limits of not less than the following:

General Aggregate:

\$2 Million

Products/Completed Operations Aggregate: \$1 Million

Personal and Advertising Injury:

\$1 Million

Each Occurrence:

\$1 Million

B. <u>Automobile Liability Insurance</u> (written on ISO policy form "CA 00 01" or its equivalent) with a limit of liability of not less than \$1 Million for each accident.

Such insurance shall include coverage for all "owned", "hired" and "non-owned" vehicles, or coverage for "any auto".

C. Workers Compensation and Employers' Liability insurance providing workers compensation benefits, as required by the Labor Code of the State of California or by any other state, and for which Contractor is responsible.

In all cases, the above insurance also shall include Employers' Liability coverage with limits of not less than the following:

Each Accident: \$1 Million

Disease - Policy Limit: \$1 Million

Disease - Each Employee: \$1 Million

D. <u>Professional Liability Insurance</u> covering liability arising from any error, omission, negligent or wrongful act of Contractor, its officers or employees with limits of not less than \$1 Million per occurrence and \$3 Million aggregate. The coverage also shall provide an extended two (2) year reporting period commencing upon expiration or earlier termination or cancellation of this Agreement.

#### 13. DELEGATION AND ASSIGNMENT:

A. Contractor shall not assign its rights or delegate its duties under this Agreement, or both, whether in whole or in part, without the prior written consent of County, in

its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this paragraph, County consent shall require a written amendment to this Agreement, which is formally approved and executed by the parties. Any payments by County to any approved delegate or assignee on any claim under this Agreement shall be deductible, at County's sole discretion, against the claims which Contractor may have against County.

- B. Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of this Agreement, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Agreement.
- C. Any assumption, assignment, delegation, or takeover of any of Contractor's duties, responsibilities, obligations, or performance of same by any entity other than the Contractor, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or

without consideration for any reason whatsoever without

County's express prior written approval, shall be a material

breach of this Agreement which may result in the termination

of the Agreement. In the event of such termination, County

shall be entitled to pursue the same remedies against

Contractor as it could pursue in the event of default by

Contractor.

#### 14. SUBCONTRACTING:

- A. For purposes of this Agreement, all subcontracts must first be approved in writing by Director. Contractor's written request to Director for approval to enter into a subcontract shall be made at least thirty (30) calendar days prior to the subcontractor's proposed effective date, and shall include:
  - (1) Identification of the proposed subcontractor, (who shall be licensed as appropriate for provision of subcontract services), and an explanation of why and how the proposed subcontractor was selected, including the degree of competition involved.
  - (2) A detailed description of the services to be provided by the subcontract.
  - (3) The proposed subcontract amount and manner of compensation, if any, together with Contractor's cost or price analysis thereof.

- (4) A copy of the proposed subcontract. Any later modification of such subcontract shall take the form of a formally written subcontract amendment which must be approved in writing by Director before such amendment is effective.
- (5) Any other information and/or certification(s) requested by Director.
- B. Subcontracts issued pursuant to this Paragraph shall be in writing and shall contain at least the intent of all of the Paragraphs of the body of this Agreement, including the Additional Provisions, and the requirements of the Exhibit(s) and Schedule(s) attached hereto.
- C. At least thirty (30) calendar days prior to the subcontract's proposed effective date, Contractor shall submit for review and approval to Director, a copy of the proposed subcontract instrument. With the Director's written approval of the subcontract instrument, the subcontract may proceed.
- D. Subcontracts shall be made in the name of Contractor and shall not bind nor purport to bind County. The making of subcontracts hereunder shall not relieve Contractor of any requirement under this Agreement, including, but not limited to, the duty to properly supervise and coordinate the work of subcontractors. Approval of the provisions of

any subcontract by Director shall also not be construed to constitute a determination of the allow ability of any cost under this Agreement. In no event shall approval of any subcontract by Director be construed as effecting any increase in the amount contained in Maximum Obligation of County Paragraph.

- E. In the event that Director consents to any subcontracting, Contractor shall be solely liable and responsible for any and all payments or other compensation to all subcontractors, and their officers, employees, and agents.
- F. In the event that Director consents to any subcontracting, such consent shall be subject to County's right to give prior and continuing approval of any and all subcontractor personnel providing services under such subcontract. Contractor shall assure that any subcontractor personnel not approved by Director shall be immediately removed from the provision of any services under the particular subcontract or that another action is taken, as requested by Director.
- G. In the event that Director consents to any subcontracting, such consent shall be subject to County's right to terminate, in whole or in part, any subcontract at any time upon written notice to Contractor when such action

is deemed by County to be in its best interest. County shall not be liable or responsible in any way to Contractor, or any subcontractor, or to any officers, employees, or agents, of Contractor, or any subcontractor, for any liability, damages, costs, or expenses, arising from or related to County's exercising of such a right.

- H. Contractor shall deliver to Director a fully executed copy of each subcontract entered into by Contractor, as it pertains to the provision of services under this Agreement, on or immediately after the effective date of the subcontract, but in no event, later than the date any services are performed under the subcontract.
- I. Director is hereby authorized to act for and on the behalf of County pursuant to this Paragraph, including, but not limited to, consenting to any subcontracting.

#### 15. COMPLIANCE WITH APPLICABLE LAW:

A. Contractor shall comply with all federal, State, and local laws, ordinances, regulations, rules, guidelines, and directives, applicable to its performance hereunder. To the extent there is any conflict between federal and State or local laws, the former shall prevail.

Any reference to a specific statute, regulation, or any other document not prepared by County is deemed to include a reference to any amendment thereto as of the effective date

of such amendment; further, this Agreement shall be interpreted and the parties' duties and obligations under this Agreement shall be consistent with any amendment to any applicable statute, regulation or other document not prepared by County which occurs after the effective date of the Agreement.

- B. Contractor shall indemnify and hold harmless County from and against any and all loss, damage, liability, or expense resulting from any violation on the part of Contractor, its officers, employees, or agents, of such federal, State, or local laws, regulations, guidelines, or directives.
- 16. <u>ADDITIONAL PROVISIONS</u>: Attached hereto and incorporated herein by reference, is a document labeled "Additional Provisions". The terms and conditions therein contained are part of this Agreement.
- 17. <u>CONSTRUCTION</u>: To the extent there are any rights, duties, obligations, or responsibilities enumerated in the recitals or otherwise in this Agreement, they shall be deemed a part of the operative provisions of this Agreement and are fully binding upon the parties.
- 18. <u>CONFLICT OF TERMS</u>: To the extent that there exists any conflict or inconsistency between the language of this Agreement (including its Additional Provisions) and that of any Exhibit(s)

and/or Attachment(s) and any other documents incorporated herein by reference, the language in this Agreement shall govern and prevail.

19. <u>ALTERATION OF TERMS</u>: This Agreement (including its Additional Provisions) and any Exhibit(s) and/or Attachment(s) attached hereto, fully expresses all understandings of the parties concerning all matters covered and shall constitute the total Agreement. No addition to, or alteration of, the terms of this Agreement, whether by written or verbal understanding of the parties, their officers, employees or agents, shall be valid and effective unless made in the form of a written amendment to this Agreement which is formally approved and executed by the parties in the same manner as this Agreement.

The County reserves the right to initiate Change Notices to add and/or delete organs listed on Attachment A, Organ Transplant Procurement List. All such changes shall be mutually agreed to by Contractor and County and shall be accomplished with an executed Change Notice signed by the Contractor and Director.

20. CONTRACTOR'S OFFICE: Contractor's primary business office is located at 2200 West Third Street, Suite 400, Los Angeles, California 90057. Contractor's primary business telephone number is (213) 413-6219, facsimile/FAX number is (213) 413-5373, and electronic mail ("e-mail") address is tmone@onelegacy.org. Contractor shall notify County, in writing,

of any changes made to Contractor's primary business address, business telephone number, facsimile/FAX number, and/or e-mail address, as listed herein, or any other business address, business telephone number, facsimile/ FAX number, and/or e-mail address used in the provision of services herein, at least ten (10) calendar days prior to the effective date(s) thereof.

- 21. <u>NOTICES</u>: Notices hereunder shall be in writing and may either be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, attention to the parties at the addresses listed below. Director is authorized to execute all notices or demands which are required or permitted by County under this Agreement. Addresses and parties to be notified may be changed by providing at least ten (10) working days prior written notice to the other party.
  - A. Notices to County shall be addressed as follows:
    - (1) Harbor-UCLA Medical Services Administration 1000 West Carson Street Torrance, California 90509

Attention: Chief Executive Officer

(2) Department of Health Services Contracts and Grants Division 313 North Figueroa Street, 6<sup>th</sup> Floor East Los Angeles, California 90012

Attention: Division Chief

B. Notices to Contractor shall be addressed as follows:

OneLegacy 2200 West Third Street, Suite 400 Los Angeles, California 90057

Attention: Thomas Mone

Chief Executive Officer

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by its

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Director of Health Services and Contractor has caused this

Agreement to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By				
Bruce A. Chernof, M.D.				
Acting Director and Chief				
Medical Officer				
ONELEGACY, a California				
non-profit public benefit				
corporation				
Contractor				
By				
Signature				
3				
Print Name				
Title				
(AFFIX CORPORATE SEAL HERE)				

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
RAYMOND G. FORTNER, JR.
County Counsel

APPROVED AS TO CONTRACT ADMINISTRATION:

Department of Health Services

By Cara O'Neill, Chief
Contracts and Grants Division

kg:04/11/06

## ONELEGACY

### ADDITIONAL PROVISIONS

ORGAN TRANSPLANT PROCUREMENT SERVICES AGREEMENT

## ONELEGACY

### ADDITIONAL PROVISIONS

# ORGAN TRANSPLANT PROCUREMENT SERVICES AGREEMENT

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#### ONELEGACY

#### ADDITIONAL PROVISIONS

#### ORGAN TRANSPLANT PROCUREMENT SERVICES AGREEMENT

1. <u>ADMINISTRATION</u>: Director shall have the authority to administer this Agreement on behalf of County. Contractor agrees to extend to Director, or to authorized federal, State, County, and local governmental representatives, the right to review and monitor Contractor's program(s), policies, procedures, and financial and/or other records, and to inspect its business offices, facility(ies), and/or County work site area(s), for contractual compliance at any reasonable time.

### 2. FORM OF BUSINESS ORGANIZATION AND FISCAL DISCLOSURE:

- A. Form of Business Organization: Contractor shall prepare and submit to Director upon request, an affidavit, sworn to and executed by Contractor's duly constituted officers, or Board of Directors, containing the following information with supportive documentation:
  - (1) The form of Contractor's business organization,
    i.e., sole proprietorship, partnership, limited
    liability company ("LLC"), or corporation.
  - (2) Articles of Incorporation and By-Laws (or articles of organization, certificate of formation, certificate of registration, and operating agreement if Contractor's organization is a LLC).

- (3) A detailed statement indicating whether Contractor is totally or substantially owned by another business organization (i.e., another legal entity or parent corporation).
- (4) Board Minutes, or other legal documentation, identifying who is authorized on behalf of Contractor to conduct business, make commitments, and enter into binding agreements with County. Such Board Minutes, or legal documentation, shall especially confirm that the person executing this Agreement for Contractor is an authorized agent who has actual authority to bind Contractor to each and every term, condition, and obligation set forth in this Agreement.
- (5) A detailed statement indicating whether
  Contractor totally or partially owns any other business
  organization that will be providing services supplies,
  materials, or equipment to Contractor or in any manner
  does business with Contractor under this Agreement.
- (6) If, during the term of this Agreement, the form of Contractor's business organization changes, or the ownership of Contractor changes, or Contractor's authorized person to conduct business, make commitments, and enter into binding agreements with County changes; or Contractor's ownership of other businesses dealings

with Contractor under this Agreement changes; Contractor shall notify Director in writing detailing such changes within thirty (30) calendar days prior to the effective date thereof.

- B. <u>Fiscal Disclosure</u>: Contractor shall prepare and submit to Director, within ten (10) calendar days following execution of this Agreement, a statement executed by Contractor's duly constituted officers or Board of Directors, containing the following information:
  - (1) A detailed statement listing all sources of funding to Contractor, including but not limited to, private contributions, if any. The statement shall include the nature of the funding, services to be provided, total dollar amount, and period of time of such funding.
  - (2) If, during the term of this Agreement, the source(s) of Contractor's funding changes, Contractor shall promptly notify the Director in writing detailing such changes within thirty (30) calendar days prior to the effective date thereof.
- 3. <u>NONDISCRIMINATION IN SERVICES</u>: Contractor shall not discriminate in the provision of services hereunder because of race, color, religion, national origin, ethnic group identification, ancestry, sex, age, marital status, political

affiliation, or condition of physical or mental handicap, or in any manner on the basis of a client's sexual orientation in accordance with requirements of federal and State laws. For the purpose of this Paragraph, discrimination in the provision of services may include, but is not limited to, the following: denying any person any service or benefit or the availability of a facility; providing any service or benefit to any person which is not equivalent, or is provided in a non-equivalent manner or at a non-equivalent time, from that provided to others; subjecting any person to segregation or separate treatment in any manner related to the receipt of any service; restricting any person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service or benefit; and treating any person differently from others in determining admission, enrollment quota, eligibility, membership, or any other requirements or conditions which persons must meet in order to be provided any service or benefit. Contractor shall take affirmative action to ensure that intended beneficiaries of this Agreement are provided services without regard to race, color, religion, national origin, ethnic group identification, ancestry, sex, age, marital status, political affiliation, condition of physical or mental handicap, or sexual orientation.

In addition, Contractor's facility access for the handicapped must fully comply with section 504 of the federal

Rehabilitation Act of 1973 and Title III of the federal Americans with Disabilities Act of 1990.

### 4. NONDISCRIMINATION IN EMPLOYMENT:

A. Contractor certifies and agrees, pursuant to the federal Rehabilitation Act of 1973, the federal Americans with Disabilities Act of 1990, and all other federal and State laws, as they now exist or may hereafter be amended, that it, its affiliates, subsidiaries, or holding companies, will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ethnic group identification, ancestry, sex, age, marital status, political affiliation, condition of physical or mental handicap, or sexual orientation.

Contractor shall take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to race, color, religion, national origin, ethnic group identification, ancestry, sex, age, marital status, political affiliation, condition of physical or mental handicap, or sexual orientation, in accordance with federal and State laws. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or

termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

Contractor shall post in conspicuous places in each of Contractor's facilities providing services hereunder, positions available and open to employees and applicants for employment, and notices setting forth the provisions of this Paragraph.

- B. Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, national origin, ethnic group identification, ancestry, sex, age, marital status, political affiliation, condition of physical or mental handicap, or sexual orientation, in accordance with requirements of federal and State laws.
- C. Contractor shall send to each labor union or representative of workers with which it has a collective bargaining agreement, or other contract of understanding, a notice advising the labor union or workers' representative of Contractor's commitments under this Paragraph.
- D. Contractor certifies and agrees that it shall deal with its subcontractor, bidders, or vendors without regard to race, color, religion, national origin, ethnic group

identification, ancestry, sex, age, marital status, political affiliation, condition of physical or mental handicap, or sexual orientation, in accordance with requirements of federal and State laws.

- E. Contractor shall allow federal, State, and County representatives, duly authorized by Director, access to its employment records during regular business hours in order to verify compliance with the anti-discrimination provisions of this Paragraph. Contractor shall provide such other information and records as such representatives may require in order to verify compliance with the anti-discrimination provisions of this Paragraph.
- F. If County finds that any of the provisions of this Paragraph have been violated, the same shall constitute a material breach of Agreement upon which County may determine to cancel, terminate, or suspend, this Agreement. While County reserves the right to determine independently that the anti-discrimination provisions of this Agreement have been violated, in addition, a determination by the California Fair Employment Practices Commission or the federal Equal Employment Opportunity Commission that Contractor has violated federal or State anti-discrimination laws shall constitute a finding by County that Contractor

has violated the anti-discrimination provision of this Agreement.

- G. The parties agree that in the event Contractor violates any of the anti-discrimination provisions of this Agreement, County shall be entitled, at its option, to the sum of Five Hundred Dollars (\$500) pursuant to California Civil Code section 1671 as liquidated damages in lieu of canceling, terminating, or suspending this Agreement.
- 5. FAIR LABOR STANDARDS ACT: Contractor shall comply with all applicable provisions of the federal Fair Labor Standards Act, and shall indemnify, defend, and hold harmless County, its officers, employees, and agents from any and all liability including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law including, but not limited to, the federal Fair Labor Standards Act for services performed by Contractor's employees for which County may be found jointly or solely liable.
- 6. EMPLOYMENT ELIGIBILITY VERIFICATION: Contractor warrants that it fully complies with all federal statutes and regulations regarding employment of undocumented aliens and others, and that all its employees performing services hereunder meet the citizenship or alien status requirements contained in federal statutes and regulations. Contractor shall obtain, from

all covered employees performing services hereunder, all verification and other documentation of employment eligibility status required by federal statutes and regulations, as they currently exist and as they may be hereafter amended. Contractor shall retain such documentation for all covered employees for the period prescribed by law. Contractor shall indemnify, defend and hold harmless County, its officers, and employees from employer sanctions and any other liability which may be assessed against Contractor or County in connection with any alleged violation of federal statutes or regulations pertaining to the eligibility for employment of persons performing services under this Agreement.

FUNDED PROGRAM: Contractor hereby warrants that neither it nor any of its staff members is restricted or excluded from providing services under any health care program funded by the federal government, directly or indirectly, in whole or in part, and that Contractor will notify Director in writing, within thirty (30) calendar days, of: (1) any event that would require Contractor or a staff member's mandatory exclusion from participation in a federally funded health care program; and (2) any exclusionary action taken by any agency of the federal government against Contractor or one or more staff members barring it or the staff members from participation in a federally funded health care

program, whether such bar is direct or indirect, or whether such bar is in whole or in part.

Contractor shall indemnify and hold County harmless against any and all loss or damage County may suffer arising from any federal exclusion of Contractor or its staff members from such participation in a federally funded health care program.

Failure by Contractor to meet the requirements of this

Paragraph shall constitute a material breach of contract upon

which County may immediately terminate or suspend this Agreement.

- 8. STAFF PERFORMANCE OF SERVICES WHILE UNDER THE INFLUENCE: Contractor shall ensure that no employee or other person under Contractor's control, performs services hereunder while under the influence of any alcoholic beverage, medication, narcotic, or other substance that might impair his/her physical or mental performance.
- 9. <u>UNLAWFUL SOLICITATION</u>: Contractor shall inform all of its officers and employees performing services hereunder of the provisions of Article 9 of Chapter 4 of Division 3 (commencing with section 6150) of Business and Professions Code of the State of California (i.e., State Bar Act provisions regarding unlawful solicitation as a runner or capper for attorneys) and shall take positive and affirmative steps in its performance hereunder to ensure that there is no violation of said provisions by its officers and employees. Contractor agrees to utilize the

attorney referral service of all those bar associations within Los Angeles County that have such a service.

## 10. RECORDS AND AUDITS:

- A. <u>Service Records</u>: Contractor shall maintain, and provide upon request by County, accurate and complete records of its activities and operations as they relate to the provision of services, hereunder.
- Financial Records: Contractor shall prepare and maintain on a current basis, complete financial records in accordance with generally accepted accounting principles and also in accordance with any additional accounting principles and procedures, and standards, which may from time to time be promulgated by Director. All such records shall be sufficient to substantiate all charges billed to County in the performance of this Agreement. Further, all financial records of Contractor pertaining to this Agreement, including accurate books and records of accounts of its costs and operating expenses, and all records of services (including personnel provided), as well as other financial records pertaining to this Agreement, shall be retained by Contractor for a minimum period of five (5) years following the expiration or prior termination of this Agreement. During such five (5) year period, as well as during the term of this Agreement, all records pertaining to this Agreement,

or true and correct copies thereof, including but not limited to, those records described above, shall either: (1) be retained by Contractor, accessible for review by County representatives at a location in Los Angeles County, or (2) if retained by Contractor at a location outside of Los Angeles County, moved from such a location, to a location within Los Angeles County for review, upon Director's request, and made available during County's normal business hours, within ten (10) calendar days, to representatives of County, or federal and State governments, for purposes of inspection and audit. In the event such records are located outside Los Angeles County and Contractor is unable to move such records to Los Angeles County, then Contractor shall permit such inspection or audit to take place at an agreed to outside location, and Contractor shall pay County for travel, per diem, and other costs related to such inspection and audit.

Contractor shall further agree to provide such records, when possible, immediately to County by facsimile/FAX, or through the internet (i.e., electronic mail ["e-mail"]), upon Director's request. Director's request shall include appropriate County facsimile/FAX number(s) and/or e-mail address(es) for Contractor to provide such records to County. In any event, Contractor shall agree to make

available the original documents of such FAX and e-mail records when requested by Director for review as described hereinabove.

C. Federal Access to Records: If, and to the extent that, section 1861 (v)(1)(I) of the Social Security Act [42 United States Code ("U.S.C.") section 1395x (v)(1)(I)] is applicable, Contractor agrees that for a period of five (5) years following the furnishing of services under this Agreement, Contractor shall maintain and make available, upon written request, to the Secretary of the United States Department of Health and Human Services or the Comptroller General of the United States, or to any of their duly authorized representatives, this Agreement, books, documents, and records of Contractor which are necessary to verify the nature and extent of the cost of services provided hereunder. Furthermore, if Contractor carries out any of the services provided hereunder through any subcontract with a value or cost of Ten Thousand Dollars (\$10,000) or more over a twelve (12) month period with a related organization (as that term is defined under federal law), Contractor agrees that each such subcontract shall provide for such access to the sub-contract, books, documents and records of the subcontractor.

- D. County To Be Provided Audit Report(s): In the event that an audit is conducted of Contractor specifically regarding this Agreement by any federal or State auditor, or any auditor or accountant employed by Contractor or otherwise, Contractor shall file a copy of each such audit report with Director and County's Auditor-Controller within thirty (30) calendar days of Contractor's receipt thereof, unless otherwise provided under this Agreement, or under applicable federal or State regulations. To the extent permitted by law, County shall maintain the confidentiality of such audit report(s). Failure of Contractor to comply with these terms shall constitute a material breach of this Agreement upon which County may cancel, terminate, or suspend this Agreement.
- E. Audit/Compliance Review: In the event County representatives conduct an audit/compliance review of Contractor, Contractor shall fully cooperate with County's representatives. Contractor shall allow County representatives access to all records of services rendered and all financial records and reports pertaining to this Agreement and shall allow photocopies to be made of these documents utilizing Contractor's photocopier, for which County shall reimburse Contractor its customary charge for record copying services, if requested. Director shall provide Contractor

with at least ten (10) working days prior written notice of any audit/compliance review, unless otherwise waived by Contractor.

County may conduct a statistical sample audit/compliance review of all claims paid by County during a specified period. The sample shall be determined in accordance with generally accepted auditing standards. An exit conference shall be held following the performance of such audit/compliance review at which time the results shall be discussed with Contractor. Contractor shall be provided with a copy of any written evaluation reports.

Contractor shall have the opportunity to review County's findings on Contractor, and Contractor shall have thirty (30) calendar days after receipt of County's audit/compliance review results to provide documentation to County representatives to resolve the audit exceptions. If, at the end of the thirty (30) calendar day period, there remains audit exceptions which have not been resolved to the satisfaction of County's representatives, then the exception rate found in the audit, or sample, shall be applied to the total County payment made to Contractor for all claims paid during the audit/compliance review period to determine Contractor's liability to County.

- F. County Audit Settlements: If, at any time during the term of this Agreement or at any time within five (5) years after the expiration or earlier termination of this Agreement, authorized representatives of County conduct an audit of Contractor regarding the services provided to County hereunder and if such audit finds that County's dollar liability for such services is less than payments made by County to Contractor, then Contractor agrees that the difference shall be either: (1) repaid forthwith by Contractor to County by cash payment, or (2) at Director's option, deducted from any further amount due Contractor from County. If such audit finds that County's dollar liability for services provided hereunder is more than payments made by County to Contractor, then the difference shall be paid forthwith to Contractor by County by cash payment.
- 11. REPORTS: Contractor shall make reports as required by County, or DHS, concerning Contractor's activities and operations as they relate to this Agreement and the provision of services hereunder. In no event, however may County, or DHS, require such reports unless Director has provided Contractor with at least thirty (30) calendar days' prior written notification thereof. Director's notification shall provide Contractor with a written explanation of the procedures for reporting the information required.

- 12. CONFIDENTIALITY: To the extent that Contractor may gain access hereunder to County patient records and information,
  Contractor shall maintain the confidentiality of such records and information from third parties, including but not limited to, billings and County records, in accordance with all applicable federal, State, and local laws, ordinances, rules, regulations, and directives relating to confidentiality. Contractor shall inform all its officers, employees, agents, subcontractors, and others providing services hereunder of this confidentiality provision requirement. Contractor shall indemnify and hold harmless County, its officers, employees, agents, and subcontractors, from and against any and all loss, damage, liability, and expense arising out of any disclosure of patient records and information by Contractor, its officers, employees, agents, subcontractors, and others providing services hereunder.
- HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996

  ("HIPAA"): Contractor expressly acknowledges and agrees that the provision of services under this Agreement does not require or permit access by Contractor or any of its officers, employees, or agents, to any patient medical records. Accordingly, Contractor shall instruct its officers, employees, and agents, that they are not to pursue, or gain access to, patient medical records for any reason whatsoever.

Nothwithstanding the foregoing, the parties acknowledge that in the course of the provision of services hereunder, Contractor or its officers, employees, and agents, may have inadvertent access to patient medical records. Contractor understands and agrees that neither it nor its officers, employees, or agents, are to take advantage of such access for any purpose whatsoever. Additionally, in the event of such inadvertent access, Contractor and its officers, employees, and agents, shall maintain the confidentiality of any information obtained and shall notify DHS Injury and Violence Prevention Program personnel that such access has been gained immediately, or upon the first reasonable opportunity to do so.

In the event of any access, whether inadvertent or intentional, Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all liability, including but not limited to, actions, claims, costs, demands, expenses, and fees (including attorney and expert witness fees) arising from or connected with Contractor's or its officers', employees', or agents', access to patient medical records. Contractor agrees to provide appropriate training to its employees regarding their obligations as described hereinabove.

14. <u>CONTRACTOR'S CHARITABLE ACTIVITIES COMPLIANCE</u>: The Supervision of Trustees and Fundraisers for Charitable Purposes

Act regulates entities receiving or raising charitable contributions. The "Nonprofit Integrity Act of 2004" (SB 1262, Chapter 919) increased Charitable Purposes Act requirements. By requiring Contractors to complete the attached certification (Form A), the County seeks to ensure that all County contractors which receive or raise charitable contributions comply with California law in order to protect the County and its taxpayers. A Contractor which receives or raises charitable contributions without complying with its obligations under California law commits a material breach subjecting it to either contract termination or debarment proceedings or both. (County Code Chapter 2.202)

### 15. COMPLIANCE WITH JURY SERVICE PROGRAM:

A. <u>Jury Services Program</u>: This Agreement is subject to the provisions of the County's ordinance entitled Contractor Employee Jury Service ("Jury Service Program") as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

## B. Written Employee Jury Service Policy:

(1) Unless Contractor has demonstrated to County's satisfaction either that Contractor is not a "contractor" as defined under the Jury Services Program (Section 2.203.020 of the County Code) or that Contractor qualifies for an exception to the Jury

Services Program (Section 2.203.070 of the County Code), Contractor shall have and adhere to a written policy that provides that its employees shall receive from Contractor, on an annual basis, no less than five (5) days of regular pay for actual jury service served. Contractor's policy may further provide that employees deposit any fees received for such jury service with Contractor or that Contractor deduct from the employee's regular pay the fees received for jury service.

(2) For purpose of this Paragraph, and as set forth in the Jury Service Program provision of the County Code as described hereinabove: "Contractor" shall mean a person, partnership, corporation, or other entity, that has a contract with County, or a subcontract with a County contractor, and has received, or will receive, an aggregate sum of Fifty Thousand Dollars (\$50,000) or more in any twelve (12) month period under one (1) or more County contracts or subcontracts; "employee" shall mean any California resident who is a full-time employee of Contractor; and "full-time" shall mean forty (40) hours or more worked per week, or a lesser number of hours, if: 1) the lesser number is a recognized industry standard as determined by County, or 2) Contractor has a

long-standing practice that defines the lesser number of hours as full-time.

Full-time employees providing short-term temporary services of ninety (90) days or less within a twelve (12) month period are not considered full-time for purposes of the Jury Service Program. If Contractor uses any subcontractor to perform services for County under this Agreement, the subcontractor shall also be subject to the provisions of this Paragraph. The provisions of this Paragraph shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to the agreement.

(3) If Contractor is not required to comply with the Jury Service Program on the effective date of this Agreement, Contractor shall have a continuing obligation to review the applicability of its "exception status" from the Jury Services Program, and Contractor shall immediately notify County if Contractor at any time either comes within the Jury Service Program's definition of "contractor", or if Contractor no longer qualifies for an exception to the Jury Service Program. In either event, Contractor shall immediately implement a written policy consistent with the Jury Service Program. County may also require, at any time during

the Agreement term, and at its sole discretion, that

Contractor demonstrate to County's satisfaction that

Contractor either continues to remain outside of the

Jury Service Program's definition of "contractor" and/or

that Contractor continues to qualify for an exception to

the Jury Service Program.

- (4) Contractor's violation of this Paragraph of the Agreement may constitute a material breach of this Agreement. In the event of such breach, County may, in its sole discretion, terminate this Agreement and/or bar Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach.
- 16. LICENSES, PERMITS, REGISTRATIONS, ACCREDITATIONS, AND

  CERTIFICATES: Contractor shall obtain and maintain in effect
  during the term of this Agreement, all appropriate licenses,
  permits, registrations, accreditations, and certificates required
  by all applicable federal, State, and local laws, regulations,
  guidelines and directives, for the operation of its business
  operation and for the provisions of services hereunder.

  Contractor shall ensure that all of its officers, employees, and
  agents who perform services hereunder, obtain and maintain in
  effect during the term of this Agreement, all licenses, permits,
  registrations, accreditations, and certificates required by

federal, State, and local laws, regulations, guidelines and directives, which are applicable to their performance hereunder. Upon Director's written request Contractor shall provide Director with a copy of each license, permit, registration, accreditation, and certificate, as required by all applicable federal, State, and local laws, regulations, guidelines and directives, within ten (10) calendar days thereafter.

## 17. <u>INDEPENDENT CONTRACTOR STATUS</u>:

- A. This Agreement is by and between County and Contractor and is not intended, and shall not be construed, to create the relationship of employee, agent, servant, partnership, joint venture, or association, as between County and Contractor. The employees and agents of one party shall not be, or be construed to be, employees or agents of the other party for any purpose whatsoever.
- B. Contractor shall be solely liable and responsible for providing to, or on behalf of, its officers and employees all legally required employee benefits. County shall have no liability or responsibility for the payment of any salaries, wages, unemployment benefits, disability benefits, federal, State, and local taxes, or other compensation, benefits, or taxes to, or on behalf of, any personnel provided by Contractor.

- C. Contractor understands and agrees that all persons furnishing services to County pursuant to this Agreement are, for purposes of workers' compensation liability, the sole employees of Contractor and not employees of County. Contractor shall bear the sole responsibility and liability for furnishing workers' compensation benefits to any person for injuries arising from or connected with services performed by or on behalf of Contractor pursuant to this Agreement.
- 18. REQUIREMENT TO NOTIFY EMPLOYEES ABOUT FEDERAL EARNED

  INCOME CREDIT ("EIC"): Contractor shall notify its employees,
  and shall require that each of its subcontractors notify its
  employees, to inform them that they may be eligible for claiming
  federal EIC as allowed under the federal income tax laws. Such
  notification shall be provided in accordance with the requirements as set forth in the Department of Treasury Internal Revenue
  Service's ("IRS") Notice 1015; copies of which, are available
  from the IRS Forms Distribution Center, by calling
  1-(800)-829-3676.
- 19. <u>CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD</u>

  <u>SUPPORT COMPLIANCE PROGRAM:</u>
  - A. Contractor acknowledges that County has established a goal of ensuring that all individuals who benefit financially from County through County purchase orders

and/or contracts are in compliance with their court ordered child, family, and spousal support obligations in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.

As required by County's Child Support Compliance Program (County Code Chapter 2.200) and without limiting

Contractor's duty under this Agreement to comply with all applicable provisions of law, Contractor warrants that it is now in compliance and shall during the term of this

Agreement maintain compliance with employment and wage reporting requirements as required by the federal Social Security Act (42 U.S.C. section 653a) and California

Unemployment Insurance Code section 1088.55, and shall implement all lawfully served Wage and Earnings Withholding Orders or Child Support Services Department Notices of Wage and Earnings Assignment for Child or Spousal Support, pursuant to Code of Civil Procedure section 706.031 and Family Code section 5246(b).

B. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN

COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM:

Failure of Contractor to maintain compliance with the requirements set forth in the Contractor's Warranty of Adherence to County's Child Support Compliance Program

Paragraph immediately above, shall constitute a default by

Contractor under this Agreement. Without limiting the rights and remedies available to County under any other provision of this Agreement, failure of Contractor to cure such default within ninety (90) calendar days of written notice by County shall be grounds upon which County may terminate this Agreement pursuant to the Termination for Default Paragraph of this Additional Provisions attachment to the Agreement and pursue debarment of Contractor pursuant to County Code Chapter 2.202.

20. SAFELY SURRENDERED BABY LAW: Contractor shall notify and provide to each of its officers, employees, and agents, and shall require that each of Contractor's subcontractors providing services under this Agreement also notify and provide to each of its officers, employees, and agents, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. County's fact sheet is available on the Internet at www.babysafela.org. for printing and review purposes. Further, Contractor understands that it is County's policy to encourage Contractor and all of its subcontractors, providing services under this Agreement, if any, to voluntarily post County's "Safely Surrendered Baby Law Los Angeles" poster in a prominent position at their place of business. County's Department of Children and Family Services will supply Contractor with the poster to be used.

- 21. CONSIDERATION OF COUNTY'S DEPARTMENT OF PUBLIC SOCIAL

  SERVICES ("DPSS") GREATER AVENUES FOR INDEPENDENCE ("GAIN")

  PROGRAM OR GENERAL RELIEF OPPORTUNITY FOR WORK ("GROW") PARTICI
  PANTS FOR EMPLOYMENT: Should Contractor require additional or

  replacement personnel after the effective date of this Agreement,

  Contractor shall give consideration for any such employment

  openings to participants in the County's DPSS GAIN or GROW

  program(s), who meet Contractor's minimum qualifications for the

  open position. For this purpose, consideration shall mean that

  Contractor will interview qualified candidates. County will

  refer GAIN/GROW participants by job category to the Contractor.

  In the event that both laid-off County employees and GAIN/GROW

  participants are available for hiring, County employees shall be

  given first priority.
- CONTRACTOR'S OFFERS OF EMPLOYMENT: To the degree permitted by Contractor's agreements with its collective bargaining units, Contractor shall give the right of first refusal for its employment openings at Contractor's facility to qualified County employees who are laid-off or who leave County employment in lieu of reduction under County's Civil Service Rule 19, and who are referred to Contractor by Director (including those on a County re-employment list). Such offers of employment shall be limited to vacancies in Contractor's staff needed to commence services

under this Agreement, as well as, to vacancies that occur during the Agreement term. Such offers of employment shall be consistent with Contractor's current employment policies, and shall be made to any former or current County employee who has made application to Contractor, and is qualified for the available position. Employment offers shall be at least under the same conditions and rates of compensations which apply to other persons who are employed or may be employed by Contractor. Former County employees who have been impacted by County's Civil Service Rule 19, and who are employed by Contractor shall not be discharged during the term of the Agreement except for cause, subject to Contractor's personnel policies and procedures, and agreement(s) with its collective bargaining units.

Contractor shall also give first consideration to laid-off or reduced County employees if vacancies occur at Contractor's other service sites during the Agreement term.

- 23. <u>NO INTENT TO CREATE A THIRD PARTY BENEFICIARY CONTRACT</u>:
  Notwithstanding any other provision of this Agreement, the
  parties do not in any way intend that any person shall acquire
  any rights as a third party beneficiary under this Agreement.
- 24. <u>SERVICE DELIVERY SITE MAINTENANCE STANDARDS</u>:

  Contractor shall assure that the location(s) (e.g.,facility[ies])

  where Contractor provides services under this Agreement, is/are

  operated at all times in accordance with all County and local

community standards with regard to property maintenance and repair, graffiti abatement, refuse removal, fire safety, landscaping, and in full compliance with all applicable local laws, ordinances, and regulations relating to the property.

County's periodic monitoring visits to Contractor's facility(ies) shall include a review of compliance with the provisions of this Paragraph.

# 25. DAMAGE TO COUNTY BUILDINGS, FACILITIES, OR GROUNDS:

Contractor shall repair, or cause to be repaired, at its own cost, any damage to County buildings, facilities, or grounds, caused by Contractor or any officer, employee, or agent of Contractor. Such repairs shall be made immediately after Contractor has become aware of such damage, but in no event, later than thirty (30) calendar days after the occurrence.

If Contractor fails to make timely repairs, County may make any necessary repairs on its own. All costs incurred by County for such repairs, as determine by Director, shall be repaid by Contractor upon demand.

26. <u>USE OF RECYCLED - CONTENT PAPER AND PAPER PRODUCTS</u>:

Consistent with County's Board of Supervisors policy to reduce the amount of solid waste deposited at County landfills,

Contractor agrees to use recycled-content bond paper and paper products to the maximum extent possible in connection with services to be performed by Contractor under this Agreement.

27. NOTICE OF DELAYS: Except as otherwise provided under this Agreement, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this Agreement, that party shall within two (2) calendar days, give notice thereof, including all relevant information with respect thereto, to the other party.

## 28. <u>RESTRICTIONS ON LOBBYING</u>:

- A. Federal Certification and Disclosure Requirement:

  If any federal monies are to be used to pay for Contractor's services under this Agreement, Contractor shall comply with all certification and disclosure requirements prescribed by section 319, Public Law 101-121 (31 U.S.C. section 1352) and any implementing regulations, and shall ensure that each of its subcontractors receiving funds provided under this Agreement also fully comply with all such certification and disclosure requirements.
- B. <u>County Lobbyists</u>: Contractor and each County lobbyist or County lobbying firm as defined in Los Angeles County Code section 2.160.010, retained by Contractor, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of Contractor or any County lobbyist or County lobbying firm retained by Contractor to fully comply with the County Lobbyist Ordinance shall constitute a material breach of

this Agreement upon which Director may suspend or County may immediately terminate this Agreement.

## 29. CONFLICT OF INTEREST:

- A. No County officer or employee whose position in County enables such officer or employee to influence the award or administration of this Agreement or any competing agreement, and no spouse or economic dependent of such officer or employee shall be employed in any capacity by Contractor herein, or have any other direct or indirect financial interest in this Agreement. No officer, employee, agent, or subcontractor of Contractor who may financially benefit from the provision of services hereunder shall in any way participate in County's approval process for the award of this Agreement or any competing agreement, or ongoing evaluation of such services, under this Agreement or any competing agreement, or in any way attempt to unlawfully influence County's approval or ongoing evaluation of such services.
- B. Contractor shall comply with all conflict of interest laws, ordinances, and regulations now in effect or hereafter to be enacted during the term of this Agreement. Contractor warrants that it is not now aware of any facts which create a conflict of interest. If Contractor hereafter becomes aware of any facts which might reasonably

be expected to create a conflict of interest, it shall immediately make full written disclosure of such facts to Director. Full written disclosure shall include, without limitation, identification of all persons involved, or implicated, and a complete description of all relevant circumstances.

30. <u>COUNTY'S QUALITY ASSURANCE PLAN</u>: County or its agent(s), will be allowed to evaluate Contractor's performance (including the performance of any party providing services on behalf of Contractor) under this Agreement as may be required from time-to-time for quality assurance purposes, but not less than on an annual basis. Such an evaluation will include, but not be limited to, assessing Contractor's compliance with all Agreement terms and performance standards. Any Contractor deficiencies or actions which are found to be in non-compliance with such terms and performance standards which Director determines are severe, or continuing, and that may place the performance of this Agreement in jeopardy if not corrected, will be immediately reported to County's Board of Supervisors by Director. The report will include a description of the quality improvement and/or corrective action measures to be taken by County and Contractor. If Contractor's performance does not improve after the initiation of such quality improvement and/or corrective actions, then County may impose other penalties as may be specified in this Agreement, or may terminate this Agreement immediately.

- 31. TERMINATION FOR INSOLVENCY, DEFAULT, GRATUITIES, AND/OR IMPROPER CONSIDERATIONS, AND CONVENIENCE:
  - A. <u>Termination for Insolvency</u>: County may terminate this Agreement immediately for default in the event of the occurrence of any of the following:
    - (1) Insolvency of Contractor. Contractor shall be deemed to be insolvent if it has ceased to pay its debts at least sixty (60) calendar days in the ordinary course of business or cannot pay its debts as they become due, whether Contractor has committed an act of bankruptcy or not, and whether Contractor is insolvent within the meaning of the federal Bankruptcy Law or not;
    - (2) The filing of a voluntary or involuntary petition under the federal Bankruptcy Law;
    - (3) The appointment of a Receiver or Trustee for Contractor:
    - (4) The execution by Contractor of an assignment for the benefit of creditors.

The rights and remedies of County provided in this

Paragraph shall not be exclusive and are in addition to any

other rights and remedies provided by law or under this

Agreement.

- B. <u>Termination For Default</u>: County may, by written notice of default to Contractor, terminate this Agreement immediately in any one of the following circumstances:
  - (1) If, as determined in the sole judgment of County, Contractor fails to perform any services within the times specified in this Agreement or any extension thereof as County may authorize in writing; or
  - (2) If, as determined in the sole judgment of County, Contractor fails to perform and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these two (2) circumstances, does not cure such failure within a period of five (5) calendar days (or such longer period as County may authorize in writing) after receipt of notice from County specifying such failure.

In the event that County terminates this Agreement as provided hereinabove, County may procure, upon such terms and in such manner as County may deem appropriate, services similar to those so terminated, and Contractor shall be liable to County for any reasonable excess costs incurred by County for such similar services.

The rights and remedies of County provided in this

Paragraph shall not be exclusive and are in addition to any
other rights and remedies provided by law or under this

Agreement.

Consideration: County may, by written notice to Contractor, immediately terminate Contractor's right to proceed under this Agreement, if it is found that gratuities or consideration in any form, were offered or given by Contractor, either directly or through an intermediary, to any County officer, employee, or agent, with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment, or extension of the Agreement, or making of any determinations with respect to the Contractor's performance pursuant to the Agreement. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could in the event of default by Contractor.

County officer, employee, or agent, to solicit such improper gratuity or consideration. The report shall be made either to the County manager charged with the supervision of the employee or agent, or to the County Auditor-Controller's Employee Fraud Hotline at (213) 974-0914 or (800) 544-6861.

(Among other items, such improper gratuities and considerations may take the form of cash, discounts, services, the provision of travel or entertainment, or other tangible gifts.)

D. <u>Termination For Convenience</u>: The performance of services under this Agreement may be terminated, with or without cause, in whole or in part, from time to time when such action is deemed by County to be in its best interest. Termination of services hereunder shall be effected by delivery to Contractor of a thirty (30) calendar day advance Notice of Termination specifying the extent to which performance of services under this Agreement is terminated and the date upon which such termination becomes effective.

After receipt of a Notice of Termination and except as otherwise directed by County, Contractor shall:

- (1) Stop services under this Agreement on the date and to the extent specified in such Notice of Termination; and
- (2) Complete performance of such part of the services as shall not have been terminated by such Notice of Termination.

Further, after receipt of a Notice of Termination,

Contractor shall submit to County, in the form and with the

certifications as may be prescribed by County, its

termination claim and invoice. Such claim and invoice shall be submitted promptly, but not later than sixty (60) calendar days from the effective date of termination. Upon failure of Contractor to submit its termination claim and invoice within the time allowed, County may determine on the basis of information available to County, the amount, if any, due to Contractor in respect to the termination, and such determination shall be final. After such determination is made, County shall pay Contractor the amount so determined.

Contractor for a period of five (5) years after final settlement under this Agreement, in accordance with Paragraph 10, Records and Audits, herein, retain and make available all its books, documents, records, or other evidence, bearing on the costs and expenses of Contractor under this Agreement in respect to the termination of services hereunder.

# 32. <u>CONTRACTOR RESPONSIBILITY AND DEBARMENT</u>:

A. A responsible Contractor is a Contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the contract. It is County's policy to conduct business only with responsible Contractors.

- B. Contractor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if County acquires information concerning the performance of Contractor on this or other contracts which indicates that Contractor is not responsible, County may, in addition to other remedies provided in the contract, debar Contractor from bidding or proposing on, or being awarded and/or performing work on County contracts for a specified period of time, which generally will not exceed five (5) years but may exceed five (5) years or be permanent if warranted by the circumstances, and terminate any or all existing contracts Contractor may have with County.
- C. County may debar a Contractor if County's Board of Supervisors finds, in its discretion, that Contractor has done any of the following: (1) violated a term of a contract with County or a non-profit corporation created by County; (2) committed an act or omission which negatively reflects on Contractor's quality, fitness, or capacity to perform a contract with County, any other public entity, or a nonprofit corporation created by the County, or engaged in a pattern or practice which negatively reflects on same; (3) committed an act or offense which indicates a lack of business integrity or business honesty, or (4) made or

submitted a false claim against County or any other public entity.

- D. If there is evidence that Contractor may be subject to debarment, Director will notify Contractor in writing of the evidence which is the basis for the proposed debarment and will advise Contractor of the scheduled date for a debarment hearing before the County's Contractor Hearing Board.
- E. County's Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. Contractor and/or the Contractor's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, County's Contractor Hearing Board shall prepare a tentative proposed decision, which shall contain a recommendation regarding whether Contractor should be debarred, and, if so, the appropriate length of time of the debarment. Contractor and Director shall be provided an opportunity to object to the tentative proposed decision prior to its presentation to County's Board of Supervisors.
- F. After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision and any other recommendation of the County's Contractor Hearing Board shall be presented to

County's Board of Supervisors. County's Board of Supervisors shall have the right to modify, deny or adopt the proposed decision and recommendation of the Hearing Board.

- G. If a Contractor has been debarred for a period longer than five (5) years, that Contractor may, after the debarment has been in effect for at least five (5) years, submit a written request for review of the debarment determination to reduce the period of debarment or terminate the debarment. County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that Contractor has adequately demonstrated one or more of the following: (1) elimination of the grounds for which the debarment was imposed; (2) a bona fide change in ownership or management; (3) material evidence discovered after debarment was imposed; or (4) any other reason that is in the best interests of County.
- H. County's Contractor Hearing Board will consider a request for review of a debarment determination only where (1) the Contractor has been debarred for a period longer than five (5) years; (2) the debarment has been in effect for at least five (5) years; and (3) the request is in writing, states one or more of the grounds for reduction of the debarment, and includes supporting documentation. Upon

receiving an appropriate request, County's Contractor

Hearing Board will provide notice of the hearing on the

request. At the hearing, County's Contractor Hearing Board

shall conduct a hearing where evidence on the proposed

reduction of debarment period or termination of debarment is

presented. This hearing shall be conducted and the request

for review decided by County's Contractor Hearing Board

pursuant to the same procedures as for a debarment hearing.

County's Contractor Hearing Board's proposed decision shall contain a recommendation on the request to reduce the period of debarment or terminate the debarment. County's Contractor Hearing Board shall present its proposed decision and recommendation to County's Board of Supervisors.

County's Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of County's Contractor Hearing Board.

- I. These terms shall also apply to subcontractors of County Contractors
- 33. <u>SOLICITATION OF BIDS OR PROPOSALS</u>: Contractor acknowledges that County, prior to expiration or earlier termination of this Agreement, may exercise its right to invite bids (e.g., invitation for bids ["IFB"]), request proposals (e.g., request for proposals ["RFP"]), or do other similar competitive selection procedures, in order to select providers

for the continued provision of the services delivered or contemplated under this Agreement. County and/or DHS shall make the determination to solicit bids or proposals in accordance with applicable County and DHS policies.

Contractor acknowledges that County may enter into a contract for the future provision of services, based upon the bids or proposals received, with a provider or providers other than Contractor. Further, Contractor acknowledges that it obtains no greater right to be selected through any future bids, proposals, or other competitive selection procedure, by virtue of its present status as Contractor.

34. GOVERNING LAW, JURISDICTION, AND VENUE: This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. Contractor agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees and consents that the venue of any action (other than an appeal or an enforcement of a judgement) brought by Contractor, on Contractor's behalf, or on the behalf of any subcontractor, which arises from this Agreement or is concerning or connected with services performed pursuant to this Agreement, shall be exclusively in the courts of the State of California located in Los Angeles County, California.

- 35. WAIVER: No waiver of any breach of any provision of this Agreement by County shall constitute a waiver of any other breach of such provision. Failure of County to enforce at any time, or from time-to-time, any provision of this Agreement shall not be construed as a waiver thereof. The remedies herein reserved shall be cumulative and additional to any other remedies in law or equity.
- 36. <u>SEVERABILITY</u>: If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.

#### EXHIBIT A

#### DESCRIPTION OF SERVICES

## ORGAN TRANSPLANT PROCUREMENT SERVICES AGREEMENT

- 1. <u>CONTRACTOR PERSONNEL REQUIREMENTS</u>: In addition to personnel requirements defined by federal or State law, or both, the following personnel requirements, as required by County, are to be followed by Contractor when providing services under this Agreement:
  - A. Contractor shall be available to consult with the County's Director of Health Services or his authorized designee (hereafter jointly referred to as "Director") either verbally by telephone or by electronic mail ("e-mail") when requested by Director or his designee, to discuss organ transplant procurement services as it applies to the potential organ donor, receipt and condition of the organ to be transplanted, legal consent documentation, and all other documentation in the donor chart, twenty-four (24) hours, seven (7) days a week.

Contractor shall provide Director with a monthly call schedule to include the names, business address, business telephone, cellular ("cell") phone, pager number, and e-mail address of Contractor's contact staff who will be available to consult with Director.

- B. Contractor shall have sufficient numbers of appropriately licensed personnel commensurate with the complexity, diversity, and quality, of the services performed.
- C. Contractor shall make available to Director the name(s), license(s), privileges, if applicable, and curriculum vitae of Contractor's personnel providing services under this Agreement.
- 2. <u>COUNTY PERSONNEL</u>: County does not anticipate assigning County personnel or employees to assist Contractor on a full-time or even a part-time basis regarding services to be provided by Contractor pursuant to this Agreement. However, County personnel may be made available to Contractor at the discretion of Director to provide necessary input and assistance to Contractor in Contractor's provision of services hereunder.
- 3. <u>STATEMENT OF WORK</u>: The following indicates the area(s) to be served, and the individual tasks and general work duties, or services, to be performed by Contractor:
  - A. <u>Hospital facility to be served and telephone contact</u>
    numbers: Contractor shall provide services to the following
    transplant center:

Harbor/UCLA Medical Center Transplant Center 1000 West Carson Street Torrance, California 90509 Telephone Numbers:

- (310) 222-2728 (weekdays 8:00 a.m. 4:30 p.m.)
- (310) 222-2776 (for all other times)
- (310) 222-2856 (Facsimile/FAX)
- B. <u>Services to be Provided</u>: Contractor shall provide organ transplant procurement services, or the provision of a donated and transplantable recovered organ(s) to Hospital's transplant center as needed for organ implantation in a patient(s) on a twenty-four (24) hour, seven (7) days-a-week basis. Services shall include, but not be limited to, the following:
  - (1) Providing an opportunity to receive organs pursuant to the United Network for Organ Sharing ("UNOS") waiting list.

In any case, when Contractor contacts Hospital's transplant center and offers it the opportunity to receive an organ, Contractor and County acknowledge their mutual understanding that neither of them will have any responsibility with respect to the declaration of brain death of the donor, except in cases where the Hospital's transplant center has responsibility because the declaration of brain death is made by a physician or surgeon on the staff or otherwise affiliated with the Hospital's transplant center. In a typical case such declarations shall be made by the physician or surgeon who attends the donor at the time or death or, if none,

by a physician or a surgeon on the staff of the hospital where the donor dies. The parties acknowledge their understanding that the physician or surgeon who makes the brain death determination cannot participate in the procedure for removing or transplanting an organ unless the document of gift by which the organ is donated designates a particular physician or surgeon as provided by law.

- (2) Accessing the UNOS waiting list, pursuant to federal and State law and UNOS policies and procedures.
- (3) Making a reasonable effort to obtain legal consent as required by law for the donation of any organ in which Hospital's transplant center participates in the recovery or transplantation. Contractor agrees County will have no responsibility for obtaining any such legal consent.
- (4) Performing preliminary inquiries as to the medical suitability of donor and ordering tests relating thereto. Contractor agrees County will have the sole and final responsibility to evaluate Contractor's inquiries and the results of any such tests, and to make a final determination as to the appropriateness of the potentially donated organ. County will have the right to terminate its participation in any case (i.e.,

transplant operation) at any time, if County determines that the donated organ is not appropriate for its patient. In the event County declines or terminates its participation in any transplant case, then County shall not be liable to Contractor for any cost.

- (5) Contractor shall appropriately package organ(s) for transport and shall make arrangements for transportation of organ(s) to Hospital's transplant center. Contractor shall make best efforts to ensure that the transportation of such organ(s) is completed in a length of time that maintains each organ's healthy integrity and that properly serves the needs of the transplant patient which it is intended for.
- (6) Quality Control: It is understood that
  Contractor is not a laboratory and does not directly
  provide laboratory services, however, Contractor does
  agree to provide the business name, business address,
  telephone number, and contact person of each contracted
  laboratory which performs testing services on potential
  donors for Contractor, to the Hospital's transplant
  center, to facilitate communication between Hospital's
  transplant center and such laboratories. Contractor
  hereby represents that its contracted laboratories are
  contractually obligated to maintain all certifications

under federal, State, or local statute or regulation which governs the operation of laboratories, and that the laboratory is further obligated to maintain in good standing its agreement with the Secretary of Health and Human Services for reimbursement of its histocompatibility services under Title XVIII of the Social Security Act. Contractor shall provide County with all current copies of laboratory certifications, licenses, and registrations upon request.

- 4. <u>SERVICES TO BE PROVIDED BY COUNTY</u>: County Hospital's transplant center shall provide the following services to assist Contractor in its provision of organ transplant procurement services by:
  - (a) Providing a transplant team that will be available at Hospital's transplant center. The transplant team to be provided by the Hospital's transplant center shall consist of a licensed physician or surgeon and other appropriate licensed personnel working under the supervision of said physician or surgeon.
  - (b) Hospital's transplant center will be responsible for implanting the organ(s) in the receiving patient(s).

### 5. PAYMENT

A. Fee(s) Paid for Organ Transplant Procurement

Services: The fee(s) paid by County for each organ

accepted by County pursuant to this Agreement shall be

as listed in Attachment "A", Organ Transplant

Procurement List, attached hereto and incorporated

herein by reference.

Contractor agrees that the cost of any organ(s) listed on Attachment A shall be the Standard Acquisition Charge ("SAC") approved by the Medicare Fiscal Intermediary. Should the Medicare Fiscal Intermediary alter the SAC, Contractor shall provide Director with a copy of the approved SAC notice and County shall pay Contractor the new charge commencing on the effective date (which may be retroactive) authorized by the Medicare Fiscal Intermediary.

B. Reimbursement for surgery, laboratory tests, telephone consultation services, storage, packaging, courier service, parking, computer usage, report generation, photocopying, and all other costs, as well as compensation for all professional, technical, and clerical labor, rendered in the performance of Contractor's services described herein are included within the fixed rate billed County as described above.

Contractor agrees that the billing rate is allinclusive, and no other costs, charges, taxes, fees, or
fines shall be billed or passed on to County.

C. <u>Billing and Payment</u>: Contractor shall submit invoices to County within forty-five (45) calendar days of service and such invoices shall clearly reflect and provide reasonable detail of the services for which a claim is made, including the type of service provided, the UNOS identification number, the recipient's name, the organ provided, and the date of transplant.

County shall provide payment of approved invoices within forty-five (45) days of receipt.

/ / / / / / / /

# ORGAN TRANSPLANT PROCUREMENT LIST

## Organ Description

Charge per Organ

Kidney

\$29,000\*

\*All inclusive rate, includes but is not limited to, charges as described in Exhibit A, paragraph 5.B. Should the Medicare Fiscal Intermediary alter the Standard Acquisition Charge, County shall pay Contractor the new charge (see Exhibit A, paragraph 5.A).

kg:04/11/06 ATTA